Strategic Systems Technology, Inc.

Staffing Requirement

Labor Category:	**Configuration Manager, Entry Level**
Position Number:	SSTI-NS-002-001
Number of Positions:	4
Desired Start:	ASAP
Program/Project:	NS-002
Location:	Annapolis Junction, MD
Manager:	Stockley

Task Description/Responsibilities:

The Configuration Manager is responsible for configuration management (CM) of developmental and operational systems.

- ❑ They work as a member of developmental and operational teams to create and maintain configuration baselines (development, test, production, etc.) supporting developmental and operational systems.
- ❑ Uses and/or recommends automated CM tools to implement CM policies and procedures.
- ❑ Develops or modifies CM plans, policies, and procedures tailored to the complexity and scope of the developmental or operational system.
- ❑ Implements CM discipline for the entire life cycle of systems from initial requirements/ capabilities baselines to system end-of-life.
- ❑ Performs change control and configuration audits.
- ❑ Assists in the use of configuration management tools (e.g. DOORS, Eclipse) to store, track, and manage configuration items

Minimum Qualification Requirements: US Citizenship Required

Education:

- ❑ Associate's degree in a technical or business discipline from an accredited college or university is required; or,
- ❑ Two (2) years of configuration management experience may be substituted for an associate's degree.

Experience:

- ❑ No experience is required for this position.

Specific Experience Requirements:

- ❑ Required (Essential Skills and Exp):
  - o Understands basic concepts, assists in documenting hardware and software configuration management processes and procedures
  - o Assists in implementing hardware and software version control processes, policies and procedures
  - o Able to lift up to 50 pounds from the floor to a desk or table top.

Security Clearance:

- ❑ Current TS/SCI required (CI or Full-Scope/Life Style Poly highly desired)